

Building and Grounds Committee

AGENDA

Videoconference or

Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

Wednesday, November 17, 2021
10:00 a.m.

Committee Members

Curtis Backlund, Greg David, Roger Lindl, Laura Payne, Mary Roberts

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the November 3, 2021 Building and Grounds Committee meeting minutes
8. Discussion, update and possible action on updated schematic design for the courthouse and sheriff's office/jail
9. Discuss future meeting schedule. Next scheduled meeting date
10. Discuss potential agenda items for the Committee's next meeting
11. Adjourn

Register in advance for this meeting:

<https://us06web.zoom.us/meeting/register/tJMsdO2ppj8uH9WoXUJhZYi8M4WMZsS2N0gX>

After registering, you will receive a confirmation email containing information about joining the meeting.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Building and Grounds Committee

(Via Zoom Videoconference and Courthouse, Room 202)

MINUTES

Wednesday, November 3, 2021

1. **Call to Order**
Meeting was called to order by Payne at 9:04 a.m.
2. **Roll Call**
Members Present: Curtis Backlund, Laura Payne, Roger Lindl, Mary Roberts.
Members Present via Videoconference: Greg David
Others Present: Ben Wehmeier, County Administrator; Ron Locast and Lindsey Czerwien, Potter Lawson; Mark Stafford, Anthony Maas and Doug Behlke, Maas Brothers Construction; Neil Gammon & Steve Wartgow, Design Engineers.
Others Present via Videoconference: Supervisor Jeff Smith, Supervisor Anita Martin
3. **Certification of compliance with the Open Meetings Law**
Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
No changes were made.
5. **Public Comment**
None
6. **Communications**
None
7. **Approval of the October 13, 2021, Building and Grounds committee meeting minutes**
Minutes were provided for review.

Motion by Backlund/Lindl to approve the October 13, 2021, Building and Grounds Committee minutes as printed. Motion passed 5-0.
8. **Discussion, update and possible action on updated schematic design for the courthouse and sheriff's office/jail**
 - Locast and Czerwien, from Potter Lawson talked about different exterior daylight options for the MIS Department space. The committee supports the design with Option 3 with the additional build out. They also showed design options for the exterior. The committee supports the exterior design ideas.
 - Wartgow, from Design Engineers went over mechanical design changes
 - Maas Bros Construction gave an update on pricing changes related to changes in schematic design
9. **Discuss future meeting schedule. Set next meeting date:**
 - November 9th – County Board Update at 6:00 p.m.
 - December 1, 2021, at 9:00 a.m.
10. **Discuss potential agenda items for the Committee's next meeting**
 - a. Approval of Minutes from November 2, 2021
 - b. Discussion and update on Courthouse and Sheriff's Office/Jail project
11. **Adjourn**
Motion by Lindl/Roberts to adjourn.